

UTAH ARMY NATIONAL GUARD
Headquarters, 300th Military Intelligence Brigade (Linguist)
P.O. Box 1776
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UT-300TH (15-1A)

3 February 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Brigade Command Language Program Council Minutes, February 2001

1. Members of the Brigade Command Language Program (CLP) Council met on Thursday, 1 February 2001 in Draper at 1800 hours. Attendees included MAJ Steve Stevens, SFC Todd Glover, CPT Mark Hult, and MAJ Derek Tolman.

2. Topics discussed from the agenda included:

a. January Minutes. We reviewed the minutes from the January council meeting and followed up on "to do" items and pertinent issues.

(1) Newsletter. CPT Hult and MAJ Tolman reported that the quarterly linguist newsletter has made it out to the troops. MAJ Stevens reported that a PDF version is on the Brigade CLP Web site. SFC Glover extended a call for submissions for the next issue. Articles are due 1 March.

(2) CLPM Course MTT. SFC Glover has requested that a MTT come from DLI in early August to present the CLPM course. We are awaiting a response from DLI.

(3) DLI Language Olympics. Battalions are reminding their troops of the upcoming DLI Language Olympics. We will not put together a 2-week AT for the games this year. MAJ Stevens will draft a formal brigade message to publicize the Olympics by our next meeting. The council still needs develop criteria for determining participants.

(4) CD-ROM. Many soldiers still aren't aware of the Language Resource Disk. It will be featured in the next edition of the linguist newsletter. SFC Glover will follow up with some potential vendors to get prices for making additional copies, as requested by both the 141st and 142nd.

(5) Language Incentives. We followed up on the following unfinished business in regard to language incentives:

(a) Awards. MAJ Stevens presented a draft memorandum addressed to company commanders encouraging them to reward their soldiers but to not tie awards to specific criteria. He will present this memorandum to COL Snowball for consideration at drill.

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(b) Honor Roll. We finalized our plan to institute a DLPT Honor Roll as an incentive program. In order to keep the implementation and management simple, we will follow the model DLI uses. Each quarter we will include a list of all current 3/3 linguists by language in the linguist newsletter. Until the brigade linguist database comes on line, battalions will need to submit a list of their current 3/3 linguists to SFC Glover by the first of each month in which the brigade holds its quarterly USR meeting (January, April, July, and October). Out-of-state battalions are encouraged to participate. MAJ Stevens will send out a memo on this as well.

(c) Linguist of the Year. MAJ Stevens presented a modified proposal for the brigade's Linguist of the Year program. He will finalize and publish the memorandum for this incentive program, based on the decision of the majority, by our next council meeting.

(d) Most Improved Linguist of the Year. MAJ Stevens presented a modified proposal for the brigade's Linguist of the Year program. He will finalize and publish the memorandum for this incentive program, based on the decision of the majority, by our next council meeting.

(e) Linguist Certification. SFC Glover and MAJ Stevens provided additional information on DLI's four-tiered linguist certification program. This program is based solely on the DLPT and Oral Proficiency Interview (OPI) scores. The categories break down as follows: Advanced Linguist – 3/3/3, Intermediate Linguist – at least 2+/2+/2+, Basic Linguist – at least 2/2/2, and Novice linguist – at least 1+/1+/1+. SFC Glover will try to find out still more information in order to determine if this is something we want to look adapting for our use in the brigade.

(f) Linguist Tab. SFC Glover reported that he could not find any additional information on past proposals to create a linguist tab or badge. MAJ Stevens reported that according to regulation (AR 600-8-22 Military Awards), it appears that there is no way go create additional tabs; however, we a badge is feasible. We may continue to look at pursuing this, as encouraged by LTC Mantz last month. MAJ Tolman recommended that we look into getting a linguist ribbon, noting that this distinction may be the easiest to accomplish.

(6) TALP. We didn't have time to discuss the brigade TALP plan and guidelines. MAJ Stevens will provide the additional information he received from MAJ Abram to the battalion language officers via E-mail prior to our next council meeting. Questions and comments will be addressed at that meeting.

(7) Accountability. MAJ Stevens reminded the council that units are to conduct an inventory of language materials by 1 March and that brigade is to draft a policy letter or SOP governing the checkout of language materials by the same date.

(8) NCS Courses. SFC Glover reported that the printed materials for the NCS Arabic and Russian courses have been copied. MAJ Stevens will complete the tape dubbing this weekend. He

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has completed a memo and course manager instructions to accompany the materials. SFC Glover will ship out the materials to all six battalions by the end of next week.

(9) Web Site. Battalions still need to advertise the Brigade Command Language Program Web Site (<http://www.ut.ngb.army.mil/300mi/CLP/clp.htm>), so all linguists are familiar with this ever growing training tool.

(10) Sub-2/2 Linguists. MAJ Stevens followed up on COL Snowballs memorandum regarding language training plans for all sub-2/2 linguists. Brigade has still not received a copy of the related slides from the 142nd's USR brief as requested. MAJ Stevens encouraged battalion language officers to prioritize those plans and begin to execute them as possible by using TALP and other funding, recognizing that not everything would be able to be done.

b. New Items. The council also addressed the following topics:

(1) Utah Language Olympics. MAJ Stevens explained an initiative in the works in which the 300th MI Bde is experimenting with facilitating a Language Olympics for advanced students of Spanish, French, and German in the Salt Lake School District. This effort was envisioned by MAJ Mark Unruh and MAJ Brian Critchett as a recruiting mechanism. At this point, MAJ Stevens needs a language expert from the brigade in each of these languages to work with teachers to put together the materials for the three language events that will comprise the competition. Battalions should submit recommendations for these language coordinators NLT 10 February to MAJ Stevens. He will provide more information on this event and request additional assistance by the next council meeting.

(2) Korean DLPT Validation. We reviewed the DLI request for assistance in validating the Korean DLPT currently in development. CPT Hult has been proactive in calling for volunteers from the 141st. The battalions should aggressively follow up on this, so we can render all the help possible. SFC Glover has volunteered from brigade HHC and will also contact other Korean linguists in HHC to request their participation.

(3) Russian Correspondence. There was some confusion on the information regarding the Army's Russian correspondence course that MAJ Stevens E-mailed to battalion language officers in Utah. He will draft a memorandum for dissemination to all six battalions by next council meeting.

(4) Annual Language Report. MAJ Stevens reminded the council of the annual requirement to submit DLI Form 17-3 (Command Language Program Training Report) due NLT 1 March. It can be found in DLIFLC Pam 350-9. Also, CLPMs should have submitted a Training Support Requirements (DLI Form 1055-R) by 31 January. This is another annual requirement.

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(5) 2003 MTOE. We didn't have time to discuss the specific proposed changes in language coding for the 2003 MTOE. MAJ Stevens encouraged council members to read the proposal on their own and submit responses to MAJ Abram by the suspense date.

(6) Language Evaluation. We didn't have time to discuss the concept of the brigade language evaluation of the battalions scheduled to take place during the June FTX, other than the fact that the Brigade S-3 outlined a plan that would involve two language teams per company. Since our council meeting, MAJ Stevens obtained updated information found in the attached Warning Order. MAJ Neil Glad is currently on AT working this issue. MAJ Stevens will provide additional information to the battalions at the conclusion of that AT, which will be before our next council meeting. Then, we will invite either MAJ Glad or MAJ Abram to attend that council meeting to address any questions.

3. Next Meeting. The next Brigade Command Language Council meeting is scheduled for Thursday, 1 March 2001 at 1800 hours in Draper.

4. Any questions may be directed to the Brigade Language Support Officer at (801) 620-1907 (DSN 766-3907) or Brigade Command Language Program Manager at (801) 523-4258.



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